

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 28 June 2011

Attendance:

Francis Garbutt (FG), June Bricklebank (JB), Phillip Metcalfe (PM), Andrea Turner, Co-opted (AT).

Officers: Sergeant Perkis and PCSO Stuart Reardon.

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

2.0 Apologies

2.1 Apologies received from Abigail Buckle, John Coomer, Maureen Lye and Christopher Tollick.

3.0 Police Update

3.1 Sergeant Perkis and PCSO Stuart Reardon introduced themselves to the group. They gave an update on Crime, ASB matters and an opportunity to ask questions. Some of the issues were Sergeant Perkis is to encourage PCSO's to knock on doors to get to know some of the people in the neighbourhood. Arrests had been made regarding stolen vehicles and 4 people are to be charged. The fight with the scrap metal continues and asked to be extra vigilant by taking registration numbers and getting descriptions.

3.2 The Chair thanked Sergeant Perkis and PCSO Stuart Reardon for attending then left the meeting.

4.0 Minutes of last Meeting

4.1 These minutes were accepted and approved as a true record.

5.0 Matters Arising – Action Points and Updates of Previous Minutes

5.1 **Minute 5.1 Streetscene Complaint:** Due to no improvements FG contacted Cllr Barry Anderson and was told that the notes of the meeting were passed to the senior managers responsible for street cleaning in the area and it is anticipated by September 2011 officers intend issuing a revised schedule. As a result of the last meeting we had on site Cllr Anderson again reported the issues to Paul Lyons. He is awaiting an invite from Christopher Tollick to attend the next estate walkabout, as part of the new protocol is that Streetscene Services will attend. FG **agreed** with Cllr Anderson that he would contact Christopher Tollick as soon as he returns from leave to arrange a mutual time and date to meet.

5.2 **Minute 5.2 Barbed Wire - Adel Woodland, Tile Lane:** FG reported that he had contacted Justin Williamson, Woodland Ranger to obtain further details granting us

to remove the old barbed wire. Justin Williamson confirmed he had spoken to Ian Oxley (Public Right of Way Enforcement Officer) and was told that the old barbed wire is not on the line of the footpath therefore he is unable do anything about it. The Environment Agency was also consulted and they too are powerless. The fields adjacent are owned by LCC and the farmer is a tenant but LCC does not own the woodland strip. The first step is to look at a possible right of way by the department who have experience in this matter.

PM handed out some photos of the woodland area to the group for interest.

- 5.3 **Minute 5.3** Handrail to be positioned in the middle between the properties of 17 and 19 Wayland Croft. Christopher Tollick received a letter of approval from Marie Dupont informing that the Area Panel has **approved** his request and that the handrail is now on order.
- 5.4 **Minute 5.5** It was noted that 'AWR' should read '28 AWR'. Awaiting a reply from Christopher Tollick.
- 5.5 **Minute 5.6 Cobbled parking bays:** FG confirmed he had contacted Richard Holdsworth and reported nothing has changed. It may be owned by housing but still adopted highways. If someone wishes to contest this **agreement** they need to contact highways.
- 5.6 **Minute 6.2** FG confirmed that WNWHLs have recently spoken to the parents concerned to explain that there have been a few complaints regarding rowdy behaviour etc and since they have not received any further complaints.
- 5.7 **Minute 6.4** The led-flashing has been fitted to 3 AWC.
- 5.8 **Minute 6.5 - Roof Tiles:** FG reported that he had received an email from Christopher Tollick to say that the surveyor had a look at 61 Wayland Approach. He advised that it was not urgent work but that tenants can report a repair order in the usual way. However if residents during the committee meeting wish to report a repair regarding the roof cement he would be happy to raise the repairs as soon as he returns from leave. The group questioned this as the feeling was the landlord should take some responsibility for external/structural repairs to council housing and not solely the tenants. FG **agreed** to pass on to Christopher Tollick for him to respond at our next meeting. **Action: CT.**

6.0 Outgoing and Incoming Correspondence

- 6.1 There was no correspondence available.

7.0 WNWHL Issues

- 7.1 FG read the monthly management analysis data report for the period **24 May to 23 June 2011**. The Committee had an opportunity for questions afterwards. Should anyone require a copy may do so on request.
- 7.2 JB raised the matter of a letter of confirmation from Christopher Tollick on behalf of a tenant waiting permission to gain access to their neighbour's garden. FG **agreed** to pass on this information to Christopher Tollick. **Action: CT.**
- 7.3 FG declared that he would not read through the Adel Crag Estate Inspection Log

fully due to Chris Tollick not being present but should be noted that there are a number of jobs still outstanding.

- 7.4 It was reported that there were some concerns about the time it takes to get through to the Call Centre for a repair job which can be as long as 1 hour which is rather expensive if you are on a mobile phone. FG **agreed** to pass this on to Christopher Tollick for comment. **Action: CT.**
- 7.5 It was reported when Morrison is notified of a repair job they do not always turn up on the day of the appointment agreed by the customer. FG **agreed** to pass this on to Christopher Tollick for comment at the next meeting. **Action: CT.**

8.0 Young Peoples Activities Update

8.1 Mobile youth bus

FG declared he had spoken to Archana and replied that the number of youths attending vary each week and last week 8 attended. Due to this it was decided that the Youth Services would continue to operate the present arrangements.

Proposal for Children's Disco

AT reported that she had completed the survey to establish how many pupils would be interested in a disco. FG thanked AT for her assistance in this matter. Due to poor response the Committee decided it was not viable to go-ahead but would review the situation should there be a sudden influx of young people that may be interested in this type of event at a later date.

Proposal for another Woodland Event

FG mentioned that we should consider having another woodland event possibly one Saturday between 12.00pm- 3.00pm may attract more parents to come along with their children. It is anticipated that we would hold the event sometime during the month of September. FG confirmed he had spoken to the Woodland Ranger, Parks & Countryside and was informed that places are booking fast. FG to report back at the next meeting. **Action: FG.**

Garden For All

FG awaiting a response from WNWHL as to whether the project is feasible to go-ahead on this land. **Action: FG.**

Other ideas

FG mentioned that there is still the idea of trying to organise a fancy dress and the question is how and where we hold the event. It was anticipated that we would hold the event one Saturday in August between 12.00pm- 3.00pm. FG **agreed** that he would discuss the matter of possibly holding the venue at Wayland Croft, sheltered complex through Pauline Mitchell. **Action: FG.**

FG raised the point about a game of rounder's that Abigail suggested and confirmed that he is still looking at the possibility but need to talk to Gill Wyatt, Extended Cluster Manager. **Action: FG.**

9.0 AOB

- 9.1 FG raised the point about if some of the Committee are members of LTF they should receive Home@Leeds magazine every 3 months. It was confirmed that all those who are members do receive a copy.

- 9.2 For interest the Kirkstall Abbey Festival is on Saturday 9th July 11am- 5pm.
- 9.3 Copies of the Leeds Anti Social Behaviour Team details were handed out for information.
- 9.4 EB asked if there is anything to report on the Safe Crossing Campaign. FG confirmed he had nothing else to report at this stage.

Meeting closed at 08.45pm

10.0 Date and Time of Next Meeting

10.1 Tuesday 26 July 2011

Chair's Signature:

Print Name: Date: