

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 29 March 2011

Attendance:

Francis Garbutt (FG), June Bricklebank (JB), Maureen Lye (ML), Phillip Metcalfe (PM) and Andrea Turner, Co-opted (AT)

Officers: Christopher Tollick (CT)

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

2.0 Apologies

2.1 Apologies received from Edward Buckley and Anne Baxendale.

3.0 Minutes of last Meeting

3.1 These minutes were accepted and approved as a true record.

4.0 Matters Arising – Action Points and Updates of Previous Minutes

4.1 **Amendment to Minutes 25 January 2011 – Minute 9.2**, CASAC worked alongside West Yorkshire Police for 10 years and have secured over 55,000 properties in that time. Less than 0.01% of these properties have been victim of a repeat burglary, where access has been gained through security products fitted by CASAC and not as stated previously.

4.2 **Minute 4.2** Nothing to report as John Coomer not present.

4.3 **Minute 4.5** CT reported that he had spoken to Pauline Mitchell and was happy for the wall to stay as it is.

4.4 **Minute 6.1** FG and JB spoke to Adel Woods Store shop about the proposed vintage notice board and had no objection.

4.5 **Minute 6.4** FG reported that he had only recently passed on the information to Abigail regarding the proposal for "A Garden For All" a few days ago and hopes he will have some feedback for the next meeting.

5.0 Outgoing and Incoming Correspondence

a) Received the Tenants Members' Handbook from TPAS, which list all the services, and benefits you can now access. Copies available on request.

b) Received Spring mail shot for Tenants, Residents Groups, and Area Representatives March 2011. This was briefly read out for information.

- c) Received from Council a Proposal to enter into a Long Term Agreement with Mears Ltd for carrying out gas works to Council buildings including the building that you live in.
- d) Notification received from LTF that all members of Leeds Tenants Federation are eligible to stand for election to their Management Board. If you are interested then you are advised to do so as soon as possible. Nominations must be returned to LTF by 15 April 2011.

6.0 WNWHhL Issues

6.1 CT read the monthly management analysis data report for the period 17 February to 22 March 2011. The Committee had an opportunity for questions afterwards. Should anyone require a copy may do so on request. CT also stated that some ASB issues are to be dealt by operation QUEST and not WNWHLs depending on the severity.

6.2 FG discussed and went through the latest Adel Crag Estate Inspection Log. It was noted that some jobs had been done and some still outstanding. These were mainly steps in bad need of re-pointing and moss to be cleaned up.

The additional jobs added to the log were as follows:

6.3 The back of Adel Wood Close along side of the school fence most of the footpath is defective. A local resident reported this in February.

6.4 20 Adel Wood Road & 14 Wayland Croft – lead flashing hanging loose.

6.5 2 Wayland Croft – steps unsecure, the footpath uneven and tarmac damaged.

6.6 Local residents request a handrail to be positioned to parts of the pathway where there is steep incline leading to Adel Wood Stores from St John the Baptist School. CT to investigate the feasibility. **Action: CT.**

6.7 The hinged lockable parking post recently erected outside Adel Wood Stores is considered not sturdy and hazardous. **Action: CT.**

6.8 The Committee expressed how well Glendale had done in cutting back and tidying up the shrubberies on the Wayland Estate. However, FG asked CT if he could make enquiries as to when Glendale is to return to Adel Wood Estate to complete the rest of the shrubbery work. **Action: CT.**

6.9 PM reported the number of potholes in the road at the junction of Tile Lane and Sir George Martin Drive. FG agreed to email CT with pictures of the area. **Action: CT.**

6.10 FG, PM and CT agreed to meet Friday 15th April at 10.30am on an Estate Inspection.

7.0 AOB

7.1 FG declared that Barry Hopson Chair of Adel Association sent out a well-written comprehensive letter 7 March 2011 regarding David Wilson Homes Planning Appeal. It was also published in the April Adel Bells Church Magazine. Copies available on request.

- 7.2 The feedback from the West North West homes Leeds' end of year event at St Chad's Parish Centre it was a good night.
- 7.3 The feedback from the LTF award events night held at the Metropole Hotel Leeds. The food was good. Mike Tomlinson "thanks for the invite, some of the winners had incredible stories to tell, congratulations on a great night." Overall, it was a great night!
- 7.4 FG mentioned that there is a conference on Tenant Scrutiny scheduled for this coming Saturday at the Thackray Medical Museum 10.00 until 12.00 with a free lunch afterwards.
- 7.5 ML reported that she had been approached by "Mrs X" that her husband had slipped on water running from 5 Wharfe Close and unfortunately hurt his head but wanted to know where to report the details. FG agreed to email Cllr Barry Anderson for his assistance in this matter.

Meeting closed at 8.45pm

8.0 Date and Time of Next Meeting

- 8.1 Tuesday 26 April 2011

Chair's Signature:

Print Name: Date: