

# ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 14 December 2010

## **Attendance:**

Francis Garbutt, (FG) June Bricklebank, (JB) Anne Baxendale, (AB) Edward Buckley, (EB) Maureen Lye, (ML) Phillip Metcalfe, (PM) Andrea Turner, Co-opted (AT) Hazel Wilkinson (HW) and Abigail Buckle, Youth Representative, (AB).

Officers: Christopher Tollick (CT).

## **1.0 Welcome and Chairman's Opening Remarks**

- 1.1 The Chair welcomed everyone and introduced the agenda items.
- 1.2 FG announced that Paul Hurrell is no longer the Neighbourhood Estate Management Officer for our area but still employed by WNWHLs in a different role. FG had received thanks from Paul for all our help. FG passed on our thanks to him.
- 1.3 FG introduced the new Neighbourhood Estate Management Officer, Christopher Tollick to the group and then he gave a brief introduction.

## **2.0 Apologies**

- 2.1 There were no apologies.
- 2.2 Apologies were given for cancelling previous meeting which was due to poor weather conditions.

## **3.0 Police Update**

- 3.1 FG briefly gave an update based on the information received from Jane Franks, NPT Support Sergeant.

## **4.0 Minutes of last Meeting**

- 4.1 These minutes were accepted and approved as a true record.

## **5.0 Matters Arising – Action Points and Updates of Previous Minutes**

- 5.1 **Minute 4.1 HEAT:** It was recognised that a complaint occurred many months ago that a tenant had no heating for 4 days which was totally unacceptable. FG explained due to the customer and the committee not following protocol the customer did not receive an apology from HEAT so it was decided not to take the matter any further.
- 5.2 **Minute 4.4 Potential Hazard Adel Wood, Tile Lane:** PM reported the matter about the lethal barbed wire in part of the woodland is still outstanding. FG explained that this may be due to the poor weather conditions we have recently had but would continue to chase this matter up. **Action: FG.**

- 5.3 **Minute 4.7 Salt & Grit Boxes:** The bins are all now in place and filled up.
- 5.4 **Minute 7.3 Washing-line Walls Potential Hazard:** Arrangements need to be put in place to view and inspect the areas of concern. **Action: CT & FG.**
- 5.5 **Minute 7.4 Green Recycle Bags:** It was reported that many residents do not recycle hence not receiving any green bags. FG suggested maybe we should try and encourage them to recycle by putting together some guidance.
- 5.6 **Minute 7.5 Handrail, top of Wayland Approach:** It was reported that handrail is loose and unsafe. The question was asked why was the handrail erected in the first place but FG seemed to think it was put there due to Health & Safety reasons. CT is to take up with Cllr Barry Anderson before a decision is taken to either repair or remove the handrail. **Action: CT.**
- 5.7 **Minute 7.6 Salt & Grit Box top of Wayland Approach:** The solid salt & grit has been removed from the box and refilled.

## 6.0 Outgoing and Incoming Correspondence

- a) Received an opportunity to go on ITV breakfast show – Daybreak. FG explained due to short notice we were unable to meet the deadline. A Reply has been sent thanking them for the opportunity and if anything else comes up at a later date would they consider our community.
- b) Received from WNWHLs Customer profiling information – Key Diversity Strands Per TRA Members for Adel Crag Community Association.
- c) Dates of the next faiths festivals & events received from WNWHLs were made available. Should anyone wish to attend please contact FG.

## 7.0 Young Peoples Ideas and Activities Update

- 7.1 FG confirmed that he had received an email from Ross McGibbon, Youth Work Manager with regard to the proposal for the Youth Mobile Bus Mobile start date. This will commence on Tuesday 18<sup>th</sup> January 2011 from 7.00pm to 9.00pm!! The bus will be located on Sir George Martin Drive opposite Adel Wood Stores. This will be for a period of 3 weeks and then reviewed, based on the attendance.
- 7.2 A meeting in relation to the school disco is to be arranged sometime in the New Year.
- 7.3 The Minutes of the last Youth Forum meeting held at WNWHLs FG handed to AB for information. The meetings are usual held at 5.30 – 6.30pm. Copies of the Minutes can be obtained from WNWHLs website.

The Chair thanked AB for attending and then she left the meeting.

## 8.0 WNWHL Issues

- 8.1 CT read out the monthly management analysis data report for the period 26 October to 13 December 2010. It was mentioned in the report about an abandoned vehicle which is incorrect as the vehicle was set alight and reported to the police. CT to investigate. Should anyone require a copy may do so on request.

- 8.2 Discuss with CT and the group about outstanding jobs on the Adel Crag Community Association Estate Inspection Log.
- 8.3 A number of residents have asked the question as to whether the cobbled car parking areas are adopted highways or WNWHLs are responsible for these areas. It was clarified that the cobbled car parking areas are adopted highways.
- 8.4 It was reported that a black bag containing concrete has been dumped on communal land in the cul-de-sac of 7 and 9 Adel Wood Close. CT **agreed** he would arrange for it to be removed.
- 8.5 FG stated that he recently met with Catherine Sheard, Project Co-Ordinator to discuss ideas on ways to try making some improvements to the area. FG also stated that he went on a training event on bidding organised by Catherine Sheard and Marie Dupont.
- 8.6 FG mentioned that he had given some thought about a vintage notice board for the community. The question is where best it would be located without spoiling the natural beauty of our village. It was suggested to locate somewhere on the grassed verge near our local shop on Sir George Martin Drive.
- 8.7 There is also still the issue of trying to find a good location for a Garden for All without spoiling the natural beauty of our village.
- 8.8 A complaint from Adel Crag Community Association has been submitted to WNWHL with regard to various shrubs and borders not cutback which was promised in August and September.

## **9.0 Adel 28 Bus Service Update**

- 9.1 Nothing to report - awaiting a meeting in the New Year with Cllr Barry Anderson.
- 9.2 FG stated that a compliment from our association had been sent out to First Bus to thank the drivers on the 28 Adel Service for their hard efforts ensuring the service continued to run during the heavy snow fall and icy road conditions early December.

## **10.0 Newsletter**

- 10.1 Due to the poor weather conditions it has been decided that the newsletter will be distributed sometime early January.
- 10.2 FG reported that he had managed to get some articles together from some of you but if you can think of anything else let him have the details as soon as possible.
- 10.3 It was noted that some articles will be placed on the website before the newsletter is distributed.

## **11.0 Website Update**

- 11.1 FG wish to officially announce that we are no longer publishing on BT Community website but now operating with a new and much improved website: [www.adelcrag.wordpress.com](http://www.adelcrag.wordpress.com) and as soon as we receive our new domain in due course our site will be [www.adelcrag.org.uk](http://www.adelcrag.org.uk). We are presently averaging around 50 to 75 hits a day. FG went on to say although not everyone is on the internet let alone own a pc you can help by asking your friends and family who do have access

to the internet to share the information provided on our website to help keep everyone in the local area informed of what is happening in our community.

HW then left the meeting.

**12.0 AOB**

12.1 It was good to hear that the bins were emptied today which was the first time since Streetscene started the new collection dates. Should anyone envisage any problems with their collections then please contact either Cllr Barry Anderson or Francis Garbutt to deal with your complaint. It should be noted for future reference all updates are placed on website for information

12.2 Local residents have raised concerns about no clear pathway to the doctor's surgery and pharmacist due to the recent heavy snowfall. FG agreed he would write to the Practice Manager to ask if anything could be done to try and avoid this occurring again.

Meeting closed at 8.45pm

**13.0 Date and Time of Next Meeting**

13.1 Tuesday 25 January 2011

Chair's Signature: .....

Print Name: ..... Date: .....