

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 30 March 2010

Attendees:

Committee Members:

Francis Garbutt (Chair) (FG)
June Bricklebank, Treasurer (JB)
Edward Buckley (EB)
Maureen Lye (ML)
Phillip Metcalfe (PM)

Officers:

Wyn Davies, Area Performance Mngr. (WD)

Guest:

Gillian Wyatt, Extended Services Mngr. (GW)

Abigail Buckle,
Youth Representative (AB)

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and asked the Committee to introduce themselves.

2.0 Apologies

2.1 Apologies were received from Paul Hurrell.

3.0 Gillian Wyatt – Young People

3.1 GW declared that she had recently taken on the role as Extended Services Development Manager based at Ralph Thoresby High School and then gave an intensive and informative talk about issues relating to Youth Provisions within her remit. GW gave handouts to the group and passed on some information to AB for interest. There was also an opportunity for questions and answers. FG thanked GW for attending and mentioned that we would welcome any further information we can promote for our community, which we would be able to publish in our local newsletter and on our website.

3.2 GW thanked the group for the opportunity to talk about Youth Provisions and if need arises can offer help and support at anytime then left the meeting.

3.2.1 The meeting then continued and the agenda items were introduced.

3.2.2 The Chair formally welcomed WD to the meeting. WD declared that he had formally taken the role of Area Performance Manager for WNWHL and then briefly talked about his work experience during the last 10 years. He then went on to say that he is looking forward to meeting other association groups within his remit. FG then thanked WD for his brief and said our group is looking forward to working together in an attempt to meet our goals for the local community.

4.0 Minutes of last Meeting

4.1 These minutes were accepted and approved as a true record.

5.0 Matters Arising – Action Points and Updates of previous minutes

- 5.1 **Minute 4.3** FG apologised that the estate walkabout log was not available but made it clear that it would be available for the next meeting. WD pointed out that there are also 10 monthly inspections as well as two-estate walkabouts a year, which you can arrange to go on by appointment only. **Action: FG.**
- 5.2 **Minute 4.4** EB confirmed that the grit boxes had not been refilled. WD recommended that the boxes would be refilled in September and members **agreed.**
- 5.3 **Minute 4.5** It was noted that minute 7.2 should read 7.3.
- 5.4 **Minute 4.5 & 6.4** Paul Hurrell unable to feedback about previous complaints due not present at the meeting. **Action: PH.**
- 5.5 **Minute 4.6** FG confirmed he had spoken to Cllr Barry Anderson about the Car Parking Survey Update response letter and agreed that due to the run up of the elections the meetings will take place sometime after then. FG would arrange to send out an apology letter to the selected residents concerned to let them know.
- 5.6 **Minute 5 (Item c)** Due to Paul Hurrell not present FG verified about sessions Just 4 Tenants you are told where the venues are when you contact them.
- 5.7 **Minute 6.2** Surgery Times - Received confirmation from Debbie Livesey, Customer Service Team Leader of WNWhL has looked at the rota and spoken to Paul Hurrell. The revised timetable for the surgeries at Wayland Croft will be Wednesday 7th April and Wednesday 5th May. All times will be 10.00am - 11.00am.
- 5.8 ML reported that on 8th March there was an issue about privacy. WD pointed out that all confidential matters could be arranged separately.
- 5.9 **Minute 6.5** Awaiting feedback from Paul Hurrell as to whether the bid for the ground floor intercoms to Wayland Croft had been installed. **Action: PH.**

6.0 Outgoing and Incoming Correspondence

- a) LTF would like to invite nominations for election to LTF Board. All nominations must be returned to them by 16th April 2010.
- b) Received an email from Cllr Barry Anderson and letter which most of you would have received regarding East Moor Secure Unit. FG read out the main points of letter and reminded the group that Cllr Barry Anderson is to try and organise a public meeting as and when the planning application is submitted and to consult with residents on the proposed scheme as soon as it becomes available.
- c) Received a form from WNWhL requiring details of our meetings over the next six months, which is in the process of being completed and returned. FG pointed out that the idea is that they wish to attend our meetings but generally, an officer is always present.

7.0 WNWhL Issues

- 7.1 FG raised concerns about an area of communal grass situated in Adel Wood Road where the surrounding edges was grass seeded sometime ago but not successful

leaving it untidy. FG asked WD if some consideration could be given to turf the area rather than seed it again as this is not cost effective. WD agreed that he would arrange for Paul Hurrell to obtain a cost to turf the area and report back at the next meeting. **Action: PH.**

7.2 FG raised the matter about the ongoing complaint relating to the cavity wall insulation to a flat in Adel Wood Close. WD reported that he had followed this up with Stuart Roberts in the hope it will be completed before Easter.

7.4 FG requested a separate meeting with WD to discuss various issues of concern. WD and FG agreed that they would both arrange a suitable time to meet in due course.

8.0 Community Garden Update

8.1 WD confirmed that he met with Marie Dupont, Neighbourhood Planning Officer and was briefed about the proposed area. A decision had been taken that before WNWhL give their agreement on whether the project can progress on a piece of land they currently manage on Sir George Martin Drive they want to ensure that all residents are given an opportunity to express their views on the project. WD then confirmed that the questionnaire would be sent out in the Adel Life May Magazine. FG reminded WD that the deadline is 1st April, which he would pass this on to Marie Dupont.

WD asked FG that he would like to view the exact location when we have our separate meeting.

Members **agreed** that Adel Crag Community Association to approve to move the Community Space Design project forward.

9.0 Young Peoples Ideas and Activities

9.1 FG confirmed that he managed to arrange a meeting with Janice Turner, Head Teacher on 23rd April to discuss a proposal for a joint venture.

9.2 PM confirmed having looked at the area in the woodland in his opinion initially just to concentrate on a tidy up from the main entrance off Long Causeway towards the entrance leading to Adel Wood Drive.

9.3 FG agreed that he would contact the Woodland Ranger for dates available to commence with the project preferably sometime in July.

9.4 WD confirmed he would be happy to provide a skip and possibly arrange for WNWhL to get involved and take pictures for their magazine.

9.5 FG asked AB is there anything you wish to add. AB would like to put the idea that in the woodland each child plants a bulb and then puts their name on a plastic tag that sticks in the ground. The other idea AB suggested is a disco would be something of interest preferably on a Friday night. FG would discuss this idea with the Head Teacher at the planned meeting.

9.6 FG wished to clarify the issue about the mobile bus, which Ann Falkingham, Senior Youth Worker kindly arranged for this to be available for a 4-week period last year

in September, which unfortunately due to a lack of interest the service was cancelled. However, FG pointed out that we may need to review the situation should we get a sudden influx of young people that may be seriously interested in the service.

- 9.7 FG asked AB to have a think about an article that the youths would like to go in our next newsletter that is due to go out early May – does not matter how big or how small.

10.0 AOB

- 10.1 A new voice for residents across the City Region - Leeds Tenants Federation is setting up The Network to give tenants and residents a say in the things that really matter in Leeds City Region. There is also more information on the Leeds Tenants Federation website: [www. leadstenants.org.uk](http://www.leadstenants.org.uk).
- 10.2 Leeds Natural Resources & Waste Plan Consultation Event at 1pm – 3.30pm at The Church Institute on Wednesday 31st March 2010.
- 10.3 Received from WNWHLs multi-cultural event in Leeds City centre on the 15th April for interest.
- 10.4 An invitation received from LTF to a public meeting on the new Tenants Services Authority Standards and Campaign for Real Consultation. This is to be held on Thursday 22 April form 1pm at the Corn Mill Lodge Hotel in Pudsey with lunch provided.
- 10.5 Sunday 11 April at Lotherton Hall, Lord Mayor’s Charity Appeal 2010 – working together for the people of Leeds. Bike it or Walk it, Just do it 4 Leeds. For further details, phone Glynis on 07989039972.
- 10.6 Kidscope dates and times made available for friendly, informal and confidential drop in sessions at Ireland Wood Children’s Centre Raynel Gardens, Leeds LS16 6BW. This is also available on our website for information.
- 10.7 FG handed out the revised bus timetable for information.

Meeting closed at 9.05pm

11.0 Date and Time of Next Meeting

- 11.1 Tuesday 27th April 2010 at 7.00pm

Chair’s Signature:

Print Name: Date: