

# ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 2 March 2010

## Attendees:

### Committee Members:

Francis Garbutt (Chair) (FG)  
June Bricklebank, Treasurer (JB)  
Edward Buckley (EB)  
Maureen Lye (ML)  
Phillip Metcalfe (PM)

### Officers:

Paul Hurrell, Estate Mgmt Officer (PH)

## 1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

## 2.0 Apologies

2.1 Apologies were received from Abigail Buckle.

2.2 FG apologised for cancelling last weeks meeting at short notice, which was due to weather conditions.

## 3.0 Minutes of last Meeting

3.1 These minutes were accepted and approved as a true record.

## 4.0 Matters Arising – Action Points and Updates of previous minutes

4.1 **Minute 4.3** FG confirmed Meeting not necessary after following a discussion over the telephone with Stephen Towler, we agreed that our Association is working in partnership with WNWHL and there is no need for a Tenant Compact.

4.2 **Minute 4.4** FG confirmed that he had provisionally booked 49 /53 seater for 19<sup>th</sup> June 2010 with Fourway Coaches.

4.3 **Minute 7.1** Although it was recognised that most jobs had been completed it was suggested a walkabout with PH would be helpful to check on the jobs still outstanding. PH stated officially, there are only two estate walkabouts a year but agreed after FG compiles a log then a walkabout would be mutually arranged.  
**Action: FG.**

4.4 **Minute 7.2** FG reminded PH about the grit bins on the Adel wood estate have not been refilled. ML mentioned to PH could you also include the Wayland estate. PH apologised for the delay as this had been due to a shortage of grit but agreed he would put arrangements in place for the Estate Caretakers to refill the boxes, as it is much cheaper than getting highways. FG reminded PH about our suggestion of additional grit boxes on the Adel wood estate would be discussed on our next walkabout. **Action: PH.**

- 4.5 **Minute 7.3 & 7.4** PH confirmed he would investigate the complaints made and feedback at the next meeting. FG mentioned that if the delays continue we may wish to consider drawing up a questionnaire to be sent out to our members for their views and comments. **Action: PH.**
- 4.6 FG reminded the committee that the Car Parking Survey response letter, which was sent out to selected residents he had nothing to report as no meeting took place due to the recent bad weather conditions. He confirmed as soon as the weather improves a meeting will be arranged to discuss their issues with Cllr Barry Anderson present.

## **5.0 Outgoing and Incoming Correspondence**

- a) A letter of congratulations along with a High Street Voucher in relation to the Christmas Wordsearch winner was posted yesterday.
- b) An update received from Greg Mulholland, MP about the Adel Reformatory. FG read out the contents of the letter but pointed out most people should have received a copy. In brief, it stated until there is a clear plan for the reformatory building, they have asked the council not to proceed with the plan to expand the secure unit. It is important that the local people have a say in this issue as soon as possible. You can contact Leeds City Council's Planning Department on 0113 222 4409.
- c) Free sessions Just 4 Tenants received from WNWHL relating to have fun and learn new skills for your home. FG read out dates and if anyone interested let him know. ML asked where the venues are to be held which FG pointed out it does not mention where but PH would find out.

## **6.0 WNWHL Issues**

- 6.1 PH provided the monthly report analysis data report for period 24<sup>th</sup> November to 24<sup>th</sup> December 2009, 25 December to 18 February 2010 and 19<sup>th</sup> February to 2 March 2010.
- 6.2 FG pointed out as you probably aware WNWHL announced the closure of Horsforth Office of its front counter to the public as of 12 February 2010. However, the outer North West staff will be doing surgeries at the sheltered schemes when they have their coffee mornings and at the Horsforth Housing Office on certain days. FG read out the surgery times and dates, which PM noted that 5<sup>th</sup> April and 3<sup>rd</sup> May were bank holidays, so therefore, would be no surgeries. PH agreed to feedback the information to the office.
- 6.3 FG confirmed the surgery times and dates would be published in our newsletter and website for local information.
- 6.4 FG mentioned that a complaint had been received from a local tenant that HEAT had cause to visit their premises on 5 occasions due to boiler problems and during that period, the tenant had no hot water or heating. Eventually it was agreed to replace the boiler due to beyond repair. FG pointed out that the main problem was lack of communication. PH to investigate and feedback at the next meeting.
- 6.5 FG raised with PH what happened about the panel bid you submitted in July last year for the rest of the Wayland Croft sheltered block to have intercoms fitted. PH thought it had been done but would check and report back at the next meeting.

PH left the meeting.

## **7.0 Young Peoples Ideas and Activities**

- 7.1 FG explained that unfortunately, Abigail is not here tonight due to commitments beyond her control but gave an update on issues so far.
- 7.2 FG stated he had contacted Janice Turner via email to try and arrange a meeting with her to discuss the possibility of a joint venture and ideas with our local schools and our community.
- 7.3 Ann Falkingham, Senior Youth Worker emailed FG to ask if Abigail would contact her to discuss ideas with the possibility that she could meet up with her to discuss youth provisions in the area. FG would forward on the details to Abigail for her views and comments.
- 7.4 FG pointed out he had spoken to Gillian Wyatt, Extended Services ESNW Ralph Thoresby High School who has taken over the role of Sue Castle to ask if she would like to attend one of our meetings. FG went on to say he explained over the telephone to Gillian that we have been fortunate to find a youth representative for our area who has some good ideas. Gillian as agreed to attend our next meeting to give a talk and opportunity for some questions. She has passed on some useful information, which will be placed on our website.
- 7.5 PM raised the matter of the proposal to clean up of the woodland and suggested he would like to volunteer to view the area to ascertain what is required to be done and would feedback at the next meeting. **Action: PM.**

## **8.0 Community Garden Update**

- 8.1 Awaiting feedback from WNWHL and meeting with Cllr Barry Anderson to try and move the project forward.

## **9.0 AOB**

- 9.1 Information received from a local resident about donating to Helpmates. If you receive a flyer about this through your letterbox, don't be tricked into donating to Helpmates instead of legitimate charities. This information would be available on our website.
- 9.2 Information received from Cllr Barry Anderson that some of you may be aware that the MOBILE LIBRARY SERVICE – CHANGES TO TIMES AND WEEKS Wayland Croft moving from Week 2 to Week 1 and the time is changing from 2.15pm to 2.45pm to 3.30pm to 4pm.

Cllr Barry Anderson would therefore be grateful for your views on the changes to the Mobile Library service if you feel they will affect your use of the service.

- 9.3 Although it was local knowledge that PCSO Neil Hickman is to leave to become a police officer he met FGG to pass on his thanks to us for our support whilst he was in post and let others know. FGG also thanked him on behalf of the association for all his help, support and attending meetings.

**10.0 Date and Time of Next Meeting**

10.1 Tuesday 30<sup>th</sup> March 2010 at 7.00pm

Chair's Signature: .....

Print Name: ..... Date: .....