

# ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 26 July 2011

## **Attendance:**

Francis Garbutt (FG), June Bricklebank (JB), Edward Buckley (EB), Phillip Metcalfe (PM), Maureen Lye (ML) and Andrea Turner, Co-opted (AT).

Officers: PCSO Christopher King and Christopher Tollick.

## **1.0 Welcome and Chairman's Opening Remarks**

1.1 The Chair welcomed everyone and introduced the agenda items.

## **2.0 Apologies**

2.1 Apologies received from Anne Baxendale and Abigail Buckle.

2.2 It was noted that Anne Baxendale and Edward Buckley was present at the previous meeting 28 June 2011.

## **3.0 Minutes of last Meeting**

3.1 These minutes were accepted and approved as a true record.

## **4.0 Matters Arising – Action Points and Updates of Previous Minutes**

4.1 **Minute 5.1** An Estate walkabout took place on Friday 15<sup>th</sup> July along with Cllr Anderson, Chris Tollick and Streetscene Services. Paul Lyons advised Cllr Anderson he would get a team into the area to clean up. However, it had been noted that some areas had been missed. FG agreed to report back to Cllr Barry Anderson.

4.2 **Minute 5.4** CT reported basically the shrubbery work adjacent to 28 AWR is waiting for the Estate Caretakers to cutback sometime during the next 2 months.

4.3 **Minute 5.8 – Roof Tiles:** CT reported that the cement breaking away from the ridge tiles to housing properties is not considered urgent but if he spots a problem he would report back to the office. Customers are advised to continue to report all repair work to the office.

4.4 **Minute 7.2 – Letter of Confirmation to Access Garden:** CT confirmed that a letter had been sent to a tenant in AWC to allow neighbours access to their garden when work is required to their properties.

4.5 **Minute 7.4 – Call Centre:** CT reported that there are problems with the Call Centre which is being looked at to make improvements but would be happy to take any concerns you may have on this matter.

4.6 **Minute 7.5 – Morrison:** CT confirmed that if Morrison does not turn up on the agreed day of the appointment to let him know. AT asked CT if it was possible to

report online. CT explained it is not possible but it is something that could be considered for the future.

## **5.0 Police Update**

- 5.1 PCSO Christopher King entered the room and gave an update on Crime, ASB Speeding matters and an opportunity to ask questions. PCSO confirmed that they have started to cover the heart of the Estates as mentioned at our previous meeting. On the Derwent's PCSO King has been looking into a suspicious male who was stating he was selling loft insulation on Derwent Close and Wharfe Close, houses were entered and checked by the man but no work carried out, it was felt that he was 'casing' the place. CASAC leaflets have been left in the area to raise awareness of crime prevention. Anything you find suspicious call 999. The SID has been deployed on the 12th to Sir George Martin Drive however no one was speeding during the time police were there, on the 14th to St George Martin Drive when again there were no speeders.
- 5.2 The Chair thanked PCSO King for attending then he left the meeting.

## **6.0 Outgoing and Incoming Correspondence**

- 6.1 Mailshot received from WNWhLs for Tenants & Residents Associations Area Representatives & Area Members Summer 2011. These were as follows: The Right to Manage, Voluntary Action Leeds membership Form, Funding Opportunities, Tenants & Residents Association Funding & Recognition Reminder 2011, Gold Standards Awards 2011, Capacity Fund & Core Training, E learning with TPAS, Tenant Scrutiny and Self assessment training needs skills audit and letter. Copies available if required.
- 6.2 A letter of proposal received from Leeds City Council, Home Ownership Team to enter into a Long Term Agreement for the provision of works relating to the surveying, testing and sampling of any asbestos materials identified within Council properties. This agreement will also include works to Leasehold properties where the Council remains the freeholder. FG continued to read and to note any written comments and observations must be received by: **Monday 15<sup>th</sup> August 2011**.

## **7.0 WNWHL Issues**

- 7.1 CT read out and explained the monthly management analysis data report for the period **23 June to 25 July 2011**. Copies available if required.
- 7.2 FG raised the matter of the Adel Crag Estate Inspection Log where there is still outstanding work to be done. **Action: FG and CT.**
- 7.3 CATV cover grate broken adjacent to Flat 3 AWC.
- 7.4 Shrubberies from the property 19 AWP along the ginnel leading to Sir George Martin Drive and Long Causeway there is an urgent need to be cutback.
- 7.5 The Chair thanked CT for attending then he left the meeting.

## **8.0 Annual General Meeting**

- 8.1 FG reminded the Committee that the AGM is on Tuesday 13<sup>th</sup> September at the Adel St Johns the Baptist School, starting at 7.00pm. The room is hired until

9.00pm. Notification of the Annual General Meeting will be sent out approximately two weeks prior to the AGM along with the nomination forms. It was **agreed** that we would have a prize draw and invite our councillor and some people from various agencies.

## **9.0 Young Peoples Activities Update**

### **9.1 Woodland Event**

It was **agreed** that we would hold the woodland event on Saturday 15<sup>th</sup> October providing the Countryside Ranger is available on that date if not we will try for the following week 22<sup>nd</sup> October. FG hoped that we may be able to apply for a small grant.

### **9.2 Fancy Dress**

It was **agreed** that we would hold the fancy dress at Wayland Croft, sheltered complex on Saturday 10<sup>th</sup> September, 12 pm – 3 pm. It was suggested that we should try and encourage adults to dress in fancy dress to support the children. The three prizes to consist of High Street vouchers. There will also be table top sale, refreshments, tombola. Also arrangements for Ronnie Rhino to be there to judge the fancy dress competition. All monies raised will be shared between ward 94 Bexley Wing, St James's Hospital and Adel Crag Community Association.

### **9.3 Garden For All**

FG reported that it has been confirmed the land at the junction of Tile Lane and Sir George Martin Drive is council land so unfortunately the project is not to go-ahead. So we will continue to look for a suitable area but bear in mind it would require volunteers to ensure the area is maintained to reasonable standards.

### **9.4 Rounder's**

FG reported that he is still looking at organising a game of rounder's but there would be a need for parents /guardians to be present due to legislation.

## **10.0 AOB**

10.1 FG made copies available of the Young People's Guide Summer Activities '11 supplied by Gill Wyatt.

10.2 A thank you to Caroline O'Toole for the donation of £20 for the recent advert in the community newsletter.

10.3 AT raised the matter of the form held at Wayland Croft, Sheltered Complex asking our local community where they would like to go and made a suggestion would it be possible to go to Lincoln Christmas Market as mentioned on the form. FG replied that he would try depending on numbers interested and apply for Diversity Funding.

Meeting closed at 08.50pm

## **11.0 Date and Time of Next Meeting**

11.1 To be decided after the AGM

Chair's Signature: .....

Print Name: ..... Date: .....