

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 26 January 2010

Attendees:

Committee Members:

Francis Garbutt (Chair) (FG)
June Bricklebank, Treasurer (JB)
Edward Buckley (EB)
Maureen Lye (ML)
Phillip Metcalfe (PM)

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

2.0 Apologies

2.1 Apologies were received from Lesley Brown, Area Performance Manager, Paul Hurrell, Estate Management Officer and Abigail Buckle, Youth Representative.

3.0 Minutes of last Meeting

3.1 These minutes were accepted and approved as a true record.

4.0 Matters Arising

4.1 FG thanked ML and PM for their help in managing to distribute our community December newsletter during the snowfall.

4.2 A thank was given to PM for a generous donation to our association for the good work we had done during the period he was not a committee member.

4.3 **Minute 4.4** Meeting with Stephen Towler still to be arranged.

4.4 **Minute 4.8** FG reported that we did not receive any suggestions from the residents with regard to the FREE trip of choices where to go. ML suggested placing an article in the next newsletter to ensure that the residents take part and if fails the committee will decide.

5.0 Outgoing and Incoming Correspondence

- a) A thank you letter was received from the P.C.C. Treasurer – St John the Baptist Church for our generous donation of £25 donation towards the Bell Tower Appeal.
- b) LTF is holding a conference regarding Tenants Rights & Housing Wrongs on Saturday 30 January, 10am – 3.00pm at the Thackray Museum, Beckett Street, Leeds.

- c) Received Customer Involvement mail-shot for Tenants and Residents Associations and Area Representative received from WNWHL. FG read out the details and should anyone be interested please let him know.
- d) An Invitation to Customer Involvement Network on Monday 8 February at Moorside Community Centre, Bramley. The meeting will start at 6.30pm with a buffet available from 6.00pm. Anyone interested please let FG know ASAP.
- e) Received correspondence from WNWHL to try and promote the information about Religion & Faith Activity Day amongst our group members and to wider members that we represent within our area. FG read out the information including dates next being on Wednesday 10th February.

6.0 Community Garden

- 6.1 FG confirmed that he had written to Marie Dupont and recently received a reply along with a draft questionnaire in which he handed out for comments. The committee felt that the questionnaire had too many options to choose from and some 'yes' and 'no' tick boxes would be beneficial. It was suggested that the questionnaire should be placed near the front of the magazine along with a map to make it more visible avoiding a miss. In addition, our association should be informed well in advance as to which month it is to be published, so that we are able to arrange to distribute a flyer to all our members within our community for awareness.
- 6.2 FG mentioned that a meeting was arranged 6 January with Cllr Barry Anderson, Parks & Countryside and management from WNWHL along with Barry Cook, to discuss the potential Parks & Countryside involvement and needs to try and move the project forward. Unfortunately, due to unforeseen circumstances the meeting was cancelled and awaiting an alternative date.

7.0 WNWHL Issues

- 7.1 Having looked round both estates it would appear that most of the jobs have been completed. However, there is still some outstanding work to be completed. FG suggested a walkabout in due course would be helpful so he would contact Paul Hurrell to arrange. **Action: FG and PH.**
- 7.2 It was noted that the salt – grit bins have not been refilled. FG confirmed he had reported this to Paul Hurrell but would chase it up again.

Due to high usage of the 2 bins presently in place on the Adel Woods Estate a recent request for additional salt and grit boxes to be situated in Adel Wood Close and Adel Wood Gardens would be beneficial. FG suggested that he would discuss this with Paul Hurrell to see if this would be feasible.

- 7.3 FG reported he had received a complaint from a tenant in Adel Wood Close about no heating and the response time was 30 hours by the time the tenants received a phone call. Again, at the same address they had cause to ring WNWHL to ask to speak to a certain manager about an issue appertaining to their flat and was told they would get them to ring back unfortunately this did not occur. FG to discuss with Paul Hurrell and report at the next meeting.
- 7.4 JB raised an issue of concern that an 89-year man also living in Adel Wood Close

waited 4 days before anyone came out to see him about having no heating.
FG to discuss with Paul Hurrell to and report at next meeting.

7.4.1 Environmental Issues

7.4.2 Cllr Anderson passed on information received from Street Scene that the Brown Bins were checked yesterday and 9 bins have not been collected the rest have been emptied. FG confirmed that the bins were emptied today.

7.4.3 FG reported due to a recent complaint from a local resident about the road sweeper spotted cleaning the roads in the Adel area but not on our estates, he reported to Cllr Barry Anderson and his reply was he would contact the person responsible to put in place.

8.0 Christmas Word Prize Draw

8.1 The lucky winner of the Christmas Wordsearch is... E M Scott. This was drawn on the night witnessed by all committee members.

9.0 AOB

9.1 Questionnaires received from WNWHL about Community Partnership Agreements to ask our committee members to complete and return. FG asked if you know of anyone else who may wish to complete other than owner- occupiers please contact him.

9.2 Home@Leeds LTF latest Magazine Edition was handed out for information.

10.0 Date and Time of Next Meeting

10.1 Tuesday 23 February 2010 at 7.00pm

Chair's Signature:

Print Name: Date: