

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 24 November 2009

Attendees:

Committee Members:

Francis Garbutt (Chair) (FG)
June Bricklebank, Treasurer (JB)
Edward Buckley (EB)
Maureen Lye (ML)
Phillip Metcalfe (PM)

Officers:

Paul Hurrell, Estate Management Officer (PH)

Abigail Buckle,
Youth Representative (AB)

Guest:

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

2.0 Apologies

2.1 Apologies were received from Lesley Brown, Area Performance Manager.

2.2 It was noted that Phillip Metcalfe attended the last meeting and worked with the group previously.

3.0 Minutes of last Meeting

3.1 These minutes were accepted and approved as a true record.

4.0 Matter Arising - Action Points and updates of previous minutes

4.1 **Minute 4.4** PH confirmed that he emailed Steven Sinclair to try to get ATM contractor to cutback the grass at the back of Wayland Croft.

4.2 **Minute 4.5** It was noted that the paint had been removed from the walls and tree but the paint from the tree was slightly visible but a vast improvement. The group thanked PH for his assistance in this matter.

4.3 **Minute 4.6** PH suggested emailing dates of outstanding referrals in which FG agreed that he would design a form to put together a list of jobs outstanding waiting to be completed and then discuss plan of action to try and avoid repeating action points under matters arising. **Action: FG.**

4.4 **Minute 4.7** PH confirmed that Lesley Brown would contact Stephen Towler to invite him to our next meeting to discuss the matter of our group in partnership with the landlord. **Action: PH.**

4.5 **Minute 7.1** The final figure for the Adel surgery petition against closure was 1029 signatures. The practice is not to close agreed in early June and do not intend to go any further but we believe there is no guarantee if they decide to build elsewhere.

- 4.6 **Minute 11.4** PH confirmed he would contact the person concerned with regard to a request for a gate in place but felt this was not a Health & Safety issue so therefore would not be granted.
- 4.7 **Minute 11.5** PH referred to graffiti team to try to remove the self-made yellow lines painted in Wayland Croft.
- 4.8 **Minute 13.1** FG suggested to the group defer the coach trip until our next meeting in January but place an article in the winter newsletter for suggestions to visit. ML suggested that anyone with any ideas to let us know.
- 4.9 An update on the trolley bus – there is article in the Adel Life written by Cllr Anderson.
- 4.10 PM announced that he and his wife wish to volunteer to assist with the cleanup in the Adel woodland.
- 4.11 PM raised the matter of the use of the Speed Indicator device (SID) used previously from the city council's road safety unit during the summer period. FG commented if we were to do this exercise again, we would only come with the same results and nothing will be done so after careful consideration, the group felt it would be better to defer pending on developments in our community.

5.0 Outgoing and Incoming Correspondence

- a) Information received from Evelyn Gaughan, WNWHL with regard to Community Involvement in Planning in Leeds. The information on the new service and the form is to register our interest, which I am in the process of completing.
- b) Received a pamphlet from WNWHL about Fit 4 Funding - The Charities Information Bureau for training and courses should anyone be interested.
- c) Letter of invitation received from Stephen Towler, WNWHL for our group to attend the next meeting of the Customer Involvement Network, which will take place on Monday 14 December at Moorside Community Centre. Due to restrictions, he cannot accept more than three attendees from any group.
- d) Information received from LTF calling a special meeting so that we can do our best to have an impact on the Council's 15-year plan for housing in the city.
- e) The Instep News – November received from WNWHL. Read further from newsletter. Should anyone require a copy may have one on request.

6.0 WNWHL Issues

- 6.1 PH provided the monthly analysis data report for period 27th October to 23 November 2009. If anyone needs a copy can be made available on request.
- 6.2 PH clarified the situation with regard to letters sent to tenants in respect of abandoned houses. The first letter is sent out after 7 days and if no response after that a 2nd letter and if no response after 7 days then followed by investigation.
- 6.3 PH wish to remind everyone that the bin strike is off and then he left the meeting.

7.0 Young Peoples Ideas and Activities

- 7.1 FG reminded AB that she made some suggestions at our special meeting earlier this month about what young people would like in our community and had she had time to

think about the issues in more depth. AB made some valid suggestions of ideas for young people and one was about possibly planting seeds in the Adel woodland with plaque showing the name of flowers. Abigail also went on to say to try and get pupils from the local schools to help as a joint venture.

LM made a suggestion of possibly organising a disco at our local school. FG agreed he would investigate the possibility with the local Head Teachers later in the New Year.

FG suggested to AB placing articles in our community newsletter for the young people and asked if she would like to assist in putting it together in which she agreed.

8.0 Community Garden Update

8.1 FG handed out the proposed plan for the Community Space Design to the group. The plan has been designed by Francesca Jenkinson, which looks very good.

FG mentioned that this matter was discussed briefly at The Adel Association meeting last Thursday along with a copy of the plan of what the area opposite the junction of Wayland Approach and Sir George Martin Drive might look like. There is to be a meeting soon with the residents in the sheltered housing complex (Wayland Croft) and afterwards a further report will come back to the next Adel Association meeting. Some mothers at the project team meeting were not happy with the design, as there is nothing for young people.

It was decided due to concerns on various issues raised FG would write to Marie Dupont to arrange a meeting for further discussion.

9.0 Winter Newsletter

9.1 FG mentioned that he was in the process of putting the newsletter together; which is to be available for distribution around 17 December.

ML and PM volunteered to assist with the distribution of the newsletters. FG thanked them for their assistance and would contact them as soon as they are available.

PM handed to FG a quiz to place in the newsletter, which FG agreed to include. FG asked JB and the committee if they would have any objections if a £10 high street voucher could be presented to the winner. The committee agreed overwhelmingly.

10.0 AOB

10.1 FG handed out packs about young people and play areas for information.

11.0 Date and Time of Next Meeting

11.1 Tuesday 26 January 2010 at 7.00pm

Chair's Signature:

Print Name: Date: