

ADEL CRAG COMMUNITY ASSOCIATION

Minutes Held on Tuesday 29 June 2010

Attendees:

Committee Members:

Francis Garbutt (Chair) (FG)

Maureen Lye (ML)

Phillip Metcalfe (PM)

Abigail Buckle,
Youth Representative (AB)

Officers:

Guests:

Sue Harrison, Youth Worker (SH)

1.0 Welcome and Chairman's Opening Remarks

1.1 The Chair welcomed everyone and introduced the agenda items.

2.0 Sue Harrison, Youth Worker

2.1 SH explained that she is covering for Ann Falkingham's job for a few months and is new to the area and would like to discuss ideas and promote the youth Service and get to know the people in the area.

2.2 FG explained to SH that discussions have taken place with AB to come up with new ideas for youth activities and progress to date is we are pleased that some are in place and there is a proposal for a disco. FG went on to say we tried the Mobile Youth Bus last September but unfortunately, due to lack of interest the service stopped but would review the situation should we get a sudden influx of young people that may be seriously interested in the service at a later date.

2.3 FG asked AB her thoughts on this matter, requested would it be possible to introduce the mobile bus in the area, and agreed that Thursday night from 7.00-9.00pm would be ideal. SH was happy to assist and arrange a meeting on Friday 9 July at 6.00pm outside Adel Wood Stores to establish how many people would be interested by completing a questionnaire. It was agreed that AB would bring along some friends and any young people she saw.

FG thanked SH for attending and then left meeting.

3.0 Apologies

3.1 Apologies: June Bricklebank, Edward Buckley and Paul Hurrell.

4.0 Minutes of last Meeting

4.1 These minutes were accepted and approved as a true record.

5.0 Matters Arising – Action Points and Updates of Previous Minutes

- 5.1 **Minute 4.2** Paul Hurrell reported to FG that he phoned HEAT, spoke to a person called Becky explained the situation, and she apologised. Her manager is to send a letter of an apology to the resident concerned. Due to June Bricklebank, reporting this matter on behalf of the resident FG agreed he would pass on the information to her to let them know.
- 5.2 **Minute 4.3** Paul Hurrell reported to FG that the Area Panel are to write to the residents of Wayland Croft sheltered housing Complex asking who would like an intercom on the doors to the lower ground flats. FG has spoken to Marie Dupont and agreed that he would hand deliver the surveys to the tenants concerned and let her know the flat numbers. Once the information is returned to Marie Dupont, it is for the Area Panel members to make a decision on fund allocation for the proposal.
- 5.3 **Minute 4.4** Paul Hurrell made contact with the residents concerned where exactly the grit boxes are to be located and **agreed**.
- 5.4 **Minute 4.5** ML & FG investigated the area to establish exactly what needed doing. We both noted the area is fenced off but a gate has recently been put in place for easy access to joining flats but the trees and shrubberies needed attention. FG met with Paul Hurrell to view the area and agreed he would pass this onto the Estate Caretakers. ML confirmed that the hedges along the pathway had been cutback but not gone inside to tidy up the garden area. FG to report to Paul Hurrell.
Action: FG & PH.
- 5.5 **Minute 6.1 & 6.3** To be discussed under item 7 of the agenda.
- 5.6 **Minute 7.2** Cllr Barry Anderson sent out letters to the residents in the area concerned. FG reported that the additional streetlight is now in place in Adel Wood Estate but not connected.
- 5.7 **Minute 7.3** PM wrote to Cllr Barry Anderson about the issues relating to The Spinney and received a reply. PM recently went in to the woodland to see if anything had been done and reported its worse. FG confirmed he had emailed Cllr Barry Anderson and received a reply that he has chased it up with Justin Williamson, Senior Ranger. FG agreed to contact Cllr Barry Anderson again for a further update. **Action: FG.**

6.0 Outgoing and Incoming Correspondence

- a) Received annual application form for funding and recognition from WNWhLs. This has been completed and returned.
- b) Letter of thanks to our association received from Claire Warren, Chief Executive.
- c) Received an email from St. Clair Brown, Youth Services Manager to let us know due to changes within the Youth Service he will be moving to South Leeds from 1st July and John Bosworth will take over his role covering Horsforth, Adel and Wharfedale wards. He wished to thank everyone for their support over the years and wish us well for the future. FG confirmed he had passed on our thanks and good wishes to him via email.

7.0 Young Peoples Ideas and Activities Update

- 7.1 FG pointed out at the last meeting, Cllr Barry Anderson agreed to setup a meeting for 3 June with the relevant people concerned to discuss the proposal of a disco to be held at the Adel St John the Baptist School but unfortunately Janice Turner was unable to attend so FG was asked for an alternative date. Due to Janice Turner and Abigail's, mum being busy over the summer period it was decided that the meeting to be deferred until later this year.
- 7.2 FG confirmed date for the Woodland Event is Friday 30th July from 12noon – 3.00pm and has arranged to meet with Steve Clavering, Senior Ranger on Friday 16th July to finalise the details.

FG asked for some ideas what is needed for the Event. AB suggested gloves, litter pickers. FG mentioned fruit shoots and crisps for the children and a large skip but he would discuss what we can and not have when he meets the Senior Ranger.

FG mentioned that the flyer for the event would be distributed sometime commencing 19 July. AB mentioned the residents living in Adel Towers Close are interested in getting involved in the community and would like a copy of the flyer of the event. This will also be published on our website.

FG thanked AB for attending then left the meeting.

8.0 WNWHL Issues

- 8.1 FG discussed the monthly management analysis data report received from Paul Hurrell for the period 17 May to 22 June 2010.
- 8.2 FG recently reported to Paul Hurrell some concerns about 3 large trees situated at the back of flats nearby 53 Wayland Approach. Ideally, the middle tree should be removed, failing that the branches need cutting back. Paul Hurrell is aware of this and is to pass on the information to the authorities for advice.
- 8.3 ML reported that the grass bank is not being cut situated at the back of Wayland Croft as previously arranged by ATM Contractors and did an excellent job. FG reported that Paul Hurrell has passed this information to Steve Sinclair who is trying to resolve the matter.
- 8.4 ML requested if it is possible to replace the existing door for UPVC or re-varnish to the property of 19 Wayland Croft. FG agreed to report to Paul Hurrell for advice.
Action: PH.
- 8.5 ML & FG reported that there are concerns about the top step situated in Wayland Croft, which is still waiting to be repaired. FG to report to Paul Hurrell for action.
- 8.6 ML reported the washing line outside flats 23/25 requires replacing. If not possible, could it be taken out and the tenant will put one in. FG to report to Paul Hurrell for advice.
- 8.7 Edward Buckley wishes to pass on a message to say that the grass opposite 8 Adel Wood Drive was missed on the last grass cut. He reported this to Glendale, which is still waiting to be done.

8.8 FG confirmed he would send The Adel Crag Inspection log to Paul Hurrell for action.

9.0 Car Parking Survey Update

9.1 FG confirmed that he had recently met with Cllr Barry Anderson and some local residents on site to discuss some of their issues raised. Although some of the issues discussed were not feasible, Cllr Barry Anderson was in support with some of the proposals. A meeting has been arranged for this week hopefully there will be more to report soon.

10.0 Suggestions for Improvements to our Community

- 10.1 To seek land for everyone to go and enjoy looking at colourful landscape gardens and the possibility of organic growing with low maintenance. This should include a section for planting plants and flower bulbs to try and encourage young people and our local schools to engage in somewhere to go in getting involved in activities. ML suggested some type of other activity to be included in the area should be considered.
- 10.2 It was suggested we could contact WNWhLs to see whether arrangements could be made to get some people from all generations to get involved in some ideas for improvements in the area. FG would make enquiries.

11.0 Bridlington Trip - Feedback

- 11.1 The feedback was despite the wind and showers we had a good day out and all enjoyed the trip. It was noted that the children had a smile on their faces
- 11.2 It was declared that some passengers wished to donate their £5 returnable deposit to the association totalling the sum of £20. There will be a big thank you placed in our next newsletter to those concerned but will remain anonymous.

Photos will be made available at next months meeting to decide which ones to go in the August newsletter.

12.0 AOB

- 12.1 FG declared we recently received a £20 donation from a local resident for all the work we are trying to do for our community. A big thank will be sent out in our next newsletter but wishes to remain anonymous.

FG asked the group for our next meeting to have a think about whom you would like as guest speak at our AGM.

FG handed to PM a copy of Planning Aid Yorkshire Consultation Report, Leeds City Council that he attended in his place on 31st March 2010 for information.

Dog Control Orders: If you would like to have your say there is more information and an online survey available at www.leeds.gov.uk/dogs. This is also available on our website. Leeds City Council dog fouling consultation runs until 31st August 2010.

FG pointed out you will have noted in the recent Adel Life Magazine The Adel Association are asking as many people as possible to sign a petition expressing support for the Council against the DWH Appeal. The petition will be made available at the Co-op, Adel Wood Stores, Hazel's Café and other places around Adel.

There is Adel Association AGM on Thursday 15th July, 7.30pm at the Stables.

Meeting closed at 09.35pm

13.0 Date and Time of Next Meeting

13.1 Tuesday 27th July 2010 at 7.00pm

Chair's Signature:

Print Name: Date: